

RACE SCHEME 2019 LEAVING CERTIFICATE and LEAVING CERTIFICATE APPLIED EMERGENCY APPLICATION FORM

**Read the 2019 Instructions for Schools before completing this form.
USE THIS FORM TO APPLY FOR ACCOMMODATIONS AS A RESULT OF A TRUE
EMERGENCY SITUATION ONLY.**

Note: The closing date for the RACE scheme for 2019 has passed. This form should only be used to apply for accommodations on behalf of students who experience a true emergency situation in the lead up to the written examinations. Applications on any other grounds will not be accepted.

SECTION 1. CANDIDATE IDENTIFICATION DETAILS

Name of Candidate: _____

Personal Public Service Number:

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Date of Birth; _____ Male Female

Name of School: _____

School Address: _____

Roll Number

School Phone No

School e-mail address: _____

Nature of Emergency

Form prepared by: _____ Role within school _____

SECTION 2. ACCOMMODATIONS REQUESTED.

Please indicate below the accommodations requested in line with the scheme.

SECTION 3. APPROVAL

Parental/Candidate Consent

The attention of Parents/Guardians and Candidates is drawn to the RACE Guide for Students

I have read the completed RACE application form in full and I consent to:

- (a) This application being made on my behalf under the RACE Scheme
- (b) The accommodation(s) being applied for on my behalf and to the school making all necessary information available to the State Examinations Commission
- (c) The release of this form, and any other relevant information, to personnel of the National Educational Psychological Service and/or the Visiting Teacher Service to assist in decision making
- (d) Audio recording being in operation if I am accommodated in an individual special centre

Signatures

1. Candidate: _____ Date: _____
2. Parent/Guardian: _____ Date: _____

SCHOOL ENDORSEMENT

I have read and understood the 2019 Race “Instructions for Schools”. I certify that this candidate is eligible for the accommodations recommended, in line with the 2019 RACE “*Instructions for Schools*”, and that the need for support(s) recommended by me has been established in line with these Instructions. I understand that the SEC has the right to review the evidence and information in support of any and all applications. I understand that the SEC has the right to refuse this application if candidate is ineligible and/or is deemed not to have been properly assessed.

School Principal

Date

Data Protection

The State Examinations Commission (SEC) is registered data controller with the Office of the Data Protection Commissioner. The personal information provided in this application form shall be processed in accordance with the provisions of the Data Protection Acts and solely processed for the purpose of administering the application.

The personal information will not be disclosed to any external third party without the consent of the candidate or his/her parents except as indicated throughout this form or where necessary to comply with statutory requirement or where an organisation is acting on our behalf.

A candidate has the right to request access to his/her personal data as well as the right to rectify and, where applicable, erase any inaccurate, incomplete or immaterial personal data processed by the SEC.